Molalla Elementary School Parent Involvement Policy

2013-2014

* Molalla Elementary School will provide high-quality curriculum and instruction from highly qualified teachers and educational assistants.
* Molalla Elementary School Staff believe that students must attend school on a regular basis to receive maximum benefit. For this reason, we will monitor students’ attendance, including times that students arrive late and leave early. We will communicate with parents regarding their students’ attendance by doing the following:
	+ Calling daily when students are absent unless absence is pre-arranged
	+ Notifying parents of attendance at the time report cards are issued
	+ Sending attendance-related letters when attendance is problematic
* Students will be educated in a safe and supportive learning environment as demonstrated by our school-wide discipline plan.
* Molalla Elementary School Staff believe that ongoing communication between teachers and parents is vital to supporting each child’s learning. We value diversity and make every effort to communicate with parents in a language they understand. Opportunities for communication include:
	+ Attending Open House
	+ Attending twice-yearly conferences
	+ Attending PTC meetings
	+ Conferencing with teachers on an as-needed basis
	+ Email and phone calls
	+ Notifying parents regarding behavior issues
	+ Notifying parents regarding identification of students with special needs
	+ All written communication is available in both English and Spanish
	+ Spanish interpreter is available in school office everyday
* Parents have the opportunity to support their children’s learning in the following ways:
	+ Attending twice-yearly conferences
	+ Ensuring regular attendance
	+ Volunteering in classrooms
	+ Chaperoning field trips
	+ Attending special school events, i.e. Open House, Literacy and Math Nights, spelling bee, etc.
	+ Monitoring and providing a quiet place for homework
	+ Monitoring amount of television and amount of sleep
	+ Encouraging positive attitudes about school
	+ Local Homeless Liaison available to help families in transition
* Parents will be informed of school activities by the following methods:
	+ Annual school calendar
	+ Teacher newsletters
	+ School newsletters
	+ Reader board outside the school
	+ District and school website